



**INVITATION TO BID  
FOR THE**

**SUPPLY AND DELIVERY OF MOTOR VEHICLES FOR PROCUREMENT  
SERVICE - DEPARTMENT OF BUDGET AND MANAGEMENT (PS-DBM)**

**PUBLIC BIDDING NO. 016-2023**

*FUNDING SOURCE: GOVERNMENT OF THE PHILIPPINES (GOP) THROUGH  
2023 APPROVED BUDGET OF THE PROCUREMENT SERVICE (PS)*

1. The **PROCUREMENT SERVICE - DEPARTMENT OF BUDGET AND MANAGEMENT (PS-DBM)** invites PhilGEPS registered suppliers to bid for the **Supply and Delivery of Motor Vehicles for Procurement Service - Department of Budget and Management (PS-DBM)** in accordance with the provisions of the Revised IRR of R.A. 9184;

<b>Lot No.</b>	<b>Qty</b>	<b>Item/ Description</b>	<b>Unit Price</b>	<b>Approved Budget for the Contract</b>	<b>Price of Bid Documents</b>	<b>Delivery Period</b>
1	2 units	<b>Light Delivery Van, 4-wheel aluminum closed van-type body</b>	₱ 2,254,000.00	₱ 4,508,000.00	₱5,000.00	Please refer to Section VI. Schedule of Requirements
2	2 units	<b>Light Delivery Van, 6-wheel light cargo vehicle, aluminum closed van-type body</b>	₱ 2,595,409.67	₱ 5,190,819.34	₱5,000.00	Please refer to Section VI. Schedule of Requirements

*Bids received in excess of the total amount shall be automatically rejected.*

Delivery of the Goods is required within the delivery period stated in Section VI Schedule of Requirements of the Bidding Documents. Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

2. The summary of the bidding activities is as follows:

Advertisement/Posting of Invitation to Bid	<b>Tuesday, 01 August 2023</b>
Issuance and Availability of Bid Documents	<b>Tuesday, 01 August 2023</b>
Pre-Bid Conference	<b>Tuesday, 08 August 2023; 10:00 AM</b>
Last day of Submission of Written Clarification	<b>Friday, 11 August 2023</b>
Last day of Issuance of Bid Bulletin	<b>Tuesday, 15 August 2023</b>
Deadline for Submission	<b>Tuesday, 22 August 2023; 10:00 AM</b>
Opening of Bids	<b>Immediately after the Deadline of Submission of Bids</b>

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from the Procurement Service and inspect the Bidding Documents at the address given below during office hours.
5. A complete set of Bidding Documents may be acquired by interested Bidders from the PS Cashier’s Office and upon payment of a nonrefundable fee in amounts pursuant to the Schedule.

It may also be downloaded free of charge from the website of the Procurement Service – DBM (PS-DBM), provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

6. The PS-DBM will hold a Pre-Bid Conference on **Tuesday, 08 August 2023; 10:00 AM**, at PS Complex, Cristobal St., Paco, Manila which shall be open to prospective bidders.
7. Bids must be duly received by the IBAC Secretariat through manual submission at the office address indicated below on or before **Tuesday, 22 August 2023; 10:00 AM**.

**Late bids shall not be accepted. Unsealed or unmarked bid envelopes shall also be rejected.**

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on **Tuesday, 22 August 2023; 10:00 AM** at the Conference Room, PS Conference Room, PS Complex Cristobal St., Paco, Manila. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity in person or via Google Meet.

**Late bids shall not be accepted. Unsealed or unmarked bid envelopes shall also be rejected.**

10. Bidders shall drop their duly accomplished eligibility requirements, technical and financial proposals in two separate sealed envelopes in the designated bid box located at the 2<sup>nd</sup> Floor of the Procurement Service.
11. The PS-DBM reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

*PS-Internal Bids and Awards Committee  
Secretariat, Internal BAC  
General Administrative Division  
2nd Floor, PS Complex  
Procurement Service-PhilGEPS  
Cristobal Street, Paco, Manila  
[internal-bacsec@ps-philgeps.gov.ph](mailto:internal-bacsec@ps-philgeps.gov.ph)*

**Signature Redacted**

**ENGR. JAIME M. NAVARRETE, JR.**  
*Chairperson, Internal Bids and Awards Committee*